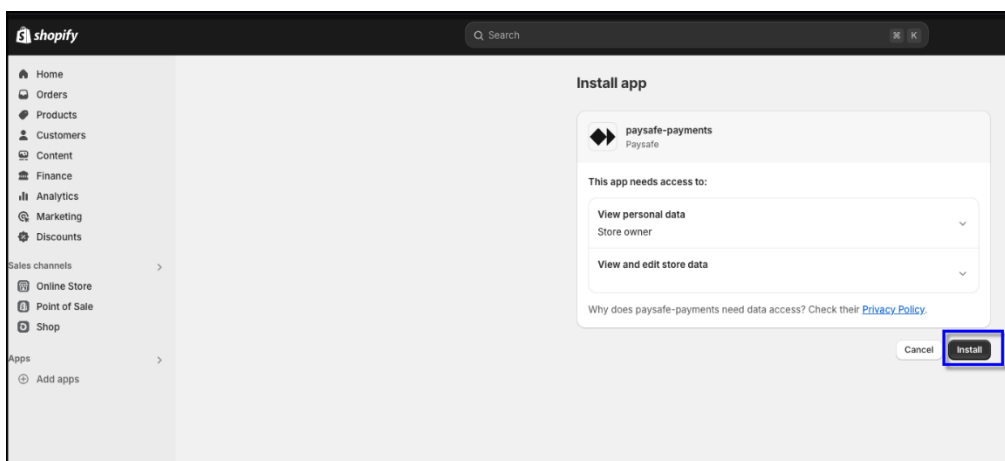
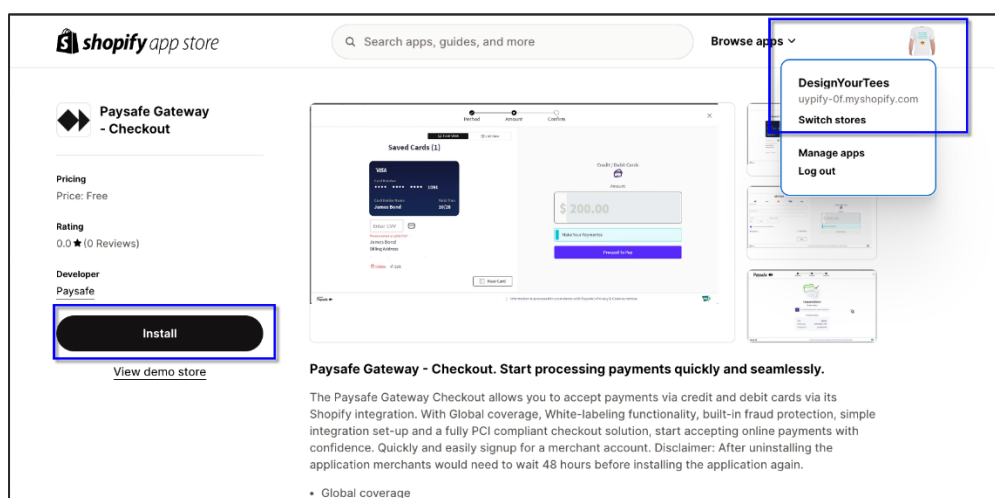


Shopify Merchant Account Configuration Guide

How to Proceed

For Paysafe Checkout Gateway App

1. Log into your Shopify Account (if not already logged in) using your username and password.
2. Once logged in, [click here](#) to access “Paysafe Gateway – Checkout App directly”.
3. Click the 'Install' button to begin the app installation process. If you manage multiple stores, please select the store where you wish to install the Paysafe Checkout app.



4. Upon redirection, you will reach the merchant account configuration screen.
5. Enter your PMLE ID, **Secret Key** API username, and password. Paysafe provides these credentials upon successful signup and creation of your Private API key via Paysafe Optic Portal.

Note: Log in to the Paysafe [Optic Portal](#) using the link in the Welcome email you received after successfully signing up and activating your account Login to Paysafe (link provided in the Welcome email upon successful signup and account activation),

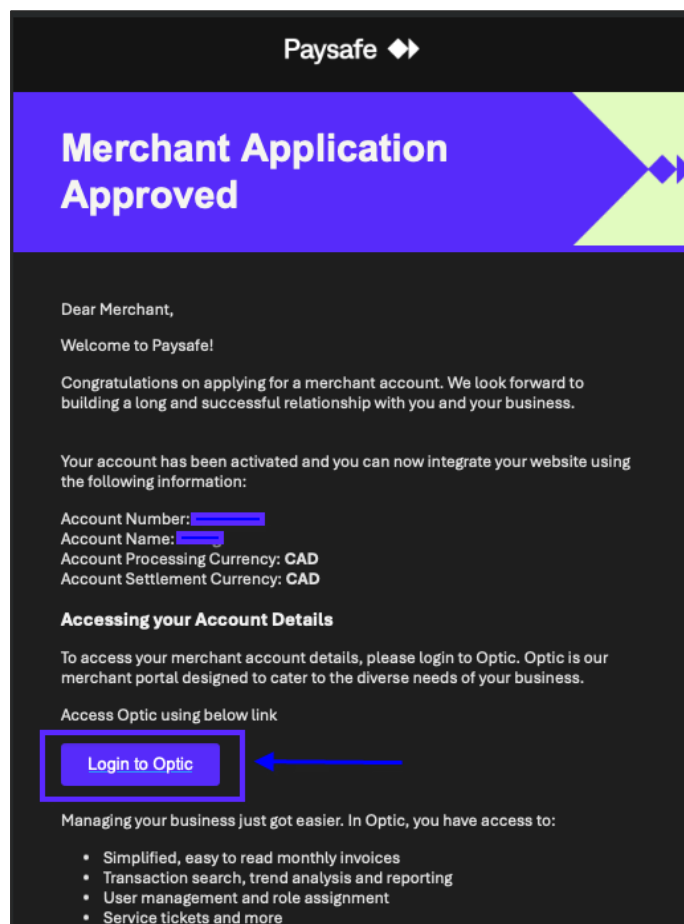
- Navigate to "Developer" > "API KEY" to see your **PMLE ID, Secret Key** (need to authenticate to view secret key) >**API username & password**.
- Use the "copy" button to ensure the password string is copied properly and split the username and password, separated by ":". (See the images below.)

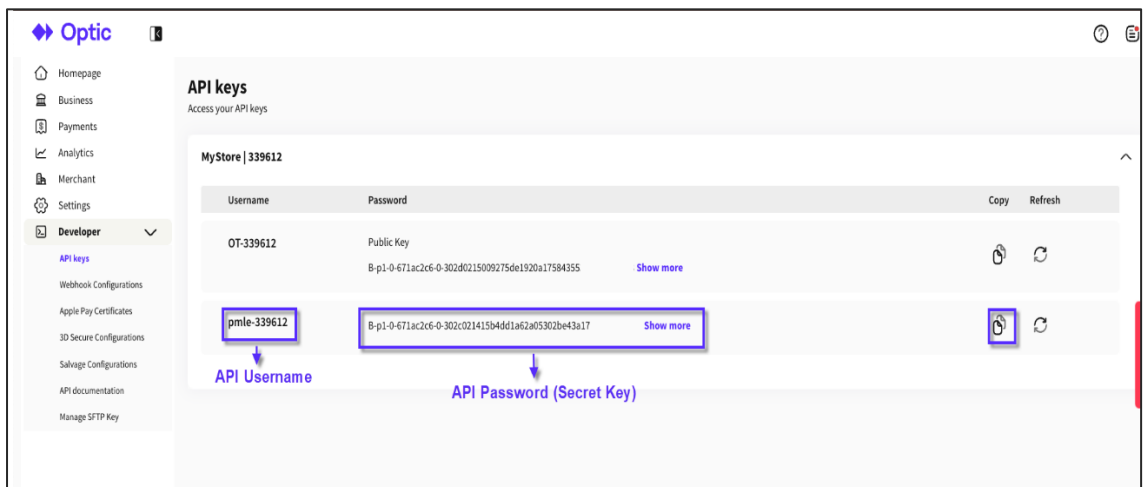
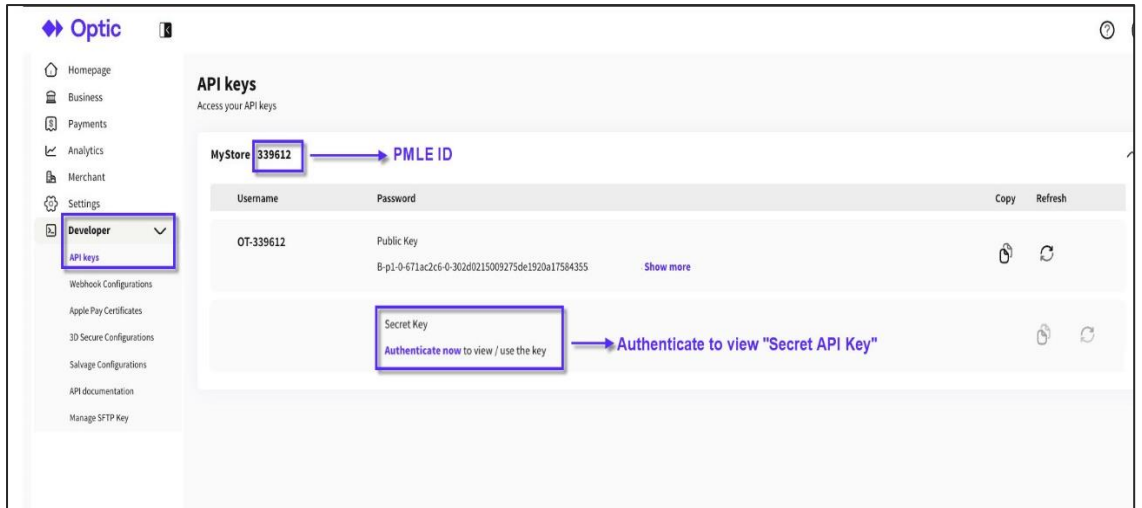
Example:

Copied string > pmle-339612:B-p1-0-671ac2c6-0-302c021415b4dd1a62a05302be43a17b75de0e5263483f5f021417a

API username> pmle-339612

API password> B-p1-0-671ac2c6-0-302c021415b4dd1a62a05302be43a17b75de0e5263483f5f021417a





6. Click "Search" to proceed with account authorization and configuration.

shopify Paysafe

Shopify Domain
test-dev-store102023.myshopify.com

PMLE ID
612780

Username
pml-612780

Password

Search

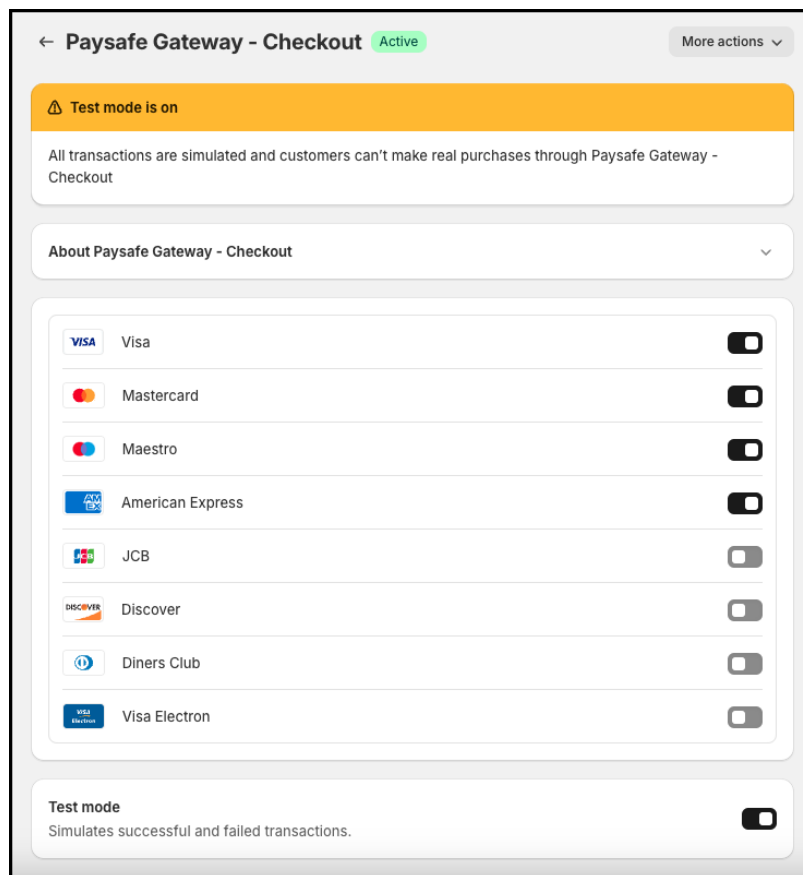
7. If multiple options are available, select the Merchant Account ID you intend to use for processing.

The screenshot shows the Shopify Payments setup interface for Paysafe. At the top, the Shopify and Paysafe logos are displayed. The form includes the following fields: 'Shopify Domain' with the value 'test-dev-store102023.myshopify.com', 'PMLE ID' with '612780', 'Username' with 'pml-612780', and a 'Password' field. A 'Search' button is located below the password field. Under the 'CARDS' section, the 'Currency' is set to 'CAD' with a Canadian flag icon. Below the currency, a dropdown menu shows '1006597180' selected and highlighted with a blue box. A blue 'Submit' button is at the bottom right of the form.

8. Click "Submit"
9. You will be redirected to the Shopify admin site.
10. Click "Activate" to initiate processing with Paysafe.

The screenshot shows the Shopify admin interface for 'MyCandleStore'. The left sidebar contains a navigation menu with options like General, Plan, Billing, Users and permissions, Payments, Checkout, Customer accounts, Shipping and delivery, Taxes and duties, Locations, Markets, Apps and sales channels, Domains, Customer events, Notifications, Custom data, Languages, Customer privacy, and Policies. The main content area is titled 'Paysafe Gateway - Checkout' and shows a list of payment methods with toggle switches: Visa, Mastercard, Maestro, American Express, JCB, Discover, Diners Club, and Visa Electron. At the bottom right, there are 'Uninstall' and 'Activate' buttons, with the 'Activate' button highlighted by a blue box. The 'Test mode' toggle is also visible and turned off.

11. To simulate test orders and payments, toggle "Test Mode".



Testing Instructions: PAYMENT TESTING IN TEST MODE

To test various transaction outcomes, we have adopted a transaction amount-based approach. This may require your products to be priced accordingly in your store to effectively simulate different results.

A. Payment response/outcome mapping:

#	Order/ Transaction Amount	Simulated Outcome response
1	\$0- \$99.99	Order Cancelled
2	\$100.00 - \$199.99	Order Rejected
3	\$200 +	Order Accepted

Once a payment is successfully completed, you can process voids (authorization not yet captured), captures, and refunds (for a capture authorization) via your store's order dashboard, based on the amounts below.

Void, Capture and Refund response/ Outcome mapping (post authorization):

#	Transaction Amount	Simulated Void Response	Simulated Capture Response	Simulated Refund Response
1	\$200-\$299.99	Void Accepted	Capture Accepted	Refund Rejected
2	\$300.00 - \$399.99	Void Accepted	Capture Rejected	Refund Accepted
3	\$400 +	Void Accepted	Capture Accepted	Refund Accepted

B. Test Cards

Important: Please use only Test Cards for testing (no real cards should be used) in Test Mode.

To test a purchase with 3DS Secure (3DS2), you can utilize one of the 3DS2 test cards listed below. For a complete list of test cards, [click here](#).

Test Card	PAN	Expiry Date	CVV
Visa	4000000000001091	any date in future	any three digits
Mastercard	5200000000001096	any date in future	any three digits

Users will be prompted to enter a One-Time Passcode (OTP) (received via email or SMS) to authorize a 3D Secure transaction. In Test Mode, you can use **the One-Time Passcode: 1234** to authorize a 3DS2 transaction.









Note: Remember to turn off “**Test Mode**” after completing your testing.

12. Congratulations! You have successfully activated the "Paysafe Gateway – Checkout App".

Note: If you need to enable 3D Secure (3DS) for your checkout in Production, contact our [support team](#) as this service incurs an additional fee.

13. You are now prepared to begin processing payments with Paysafe.

About Paysafe Gateway - Checkout

	Visa	<input checked="" type="checkbox"/>
	Mastercard	<input checked="" type="checkbox"/>
	Maestro	<input checked="" type="checkbox"/>
	American Express	<input checked="" type="checkbox"/>
	JCB	<input type="checkbox"/>
	Discover	<input type="checkbox"/>
	Diners Club	<input type="checkbox"/>
	Visa Electron	<input type="checkbox"/>

Test mode
Simulates successful and failed transactions.

[Deactivate](#) [Save](#)